

Moving House Checklist

Moving house is a massive job that takes lots of planning and organisation.

This checklist and timeline should help you plan your move. If you have a big move, or an interstate move then we would recommend that you start organising it earlier than 4 weeks.

4 - 6 Weeks Before the Move

	Set up a "Moving House Folder" containing all your moving documents.
	Organise removalist quotes. <i>(Remember the good ones always book out first)</i>
	Need some help organising a removalist? Then contact The Lifestylers Group and we can organise one for you.
	Prepare an inventory list of everything you own as your removalists may need this. Make sure you record any scratches or dents on your furniture.
	Make a floor plan of your new house marking up where your furniture will go. Then dispose of items that won't fit. Also, check that your furniture will fit through the relevant doors.
	Start decluttering your house and throw out or donate items that you don't want to take to the new house.
	Declutter and sort through your garage.
	Dispose of any chemicals, old paints and gas cylinders.
	Need some help to declutter? Then contact The Lifestylers Group, we are experts at decluttering.
	If renting, notify in writing, to your real-estate agent of your vacate date. Make sure this is done at least 4 weeks before you want to vacate.
	If storage facilities are required, start your research.
	Organise for any maintenance tasks to be fixed at your current house to ensure you will get your bond back i.e. painting, gardening etc.
	Once you know the date and time of settlement or the start date of the lease at your new property, arrange to take time off work so you can be there on moving day.
	OR book an experienced Project Manager from The Lifestylers Group to be there on move day and manage everything for you.
	Don't have time to organise your move. Then contact The Lifestylers Group and we will

	organise your entire move for you. You will receive a detailed moving schedule outlining when everything is happening. We will organise all the services required to help you move house.
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2 - 3 Weeks Before the Move

	Confirm house and carpet cleaning. <i>(Check with your real-estate agent, if they have preferred suppliers that you should use)</i>
	Organise utility connection/disconnections.
	Arrange for the final readings of your gas and electricity meters.
	Start using up any remaining food in your refrigerator/freezer.
	Declutter and clear out your pantry.
	Cancel newspaper, milk and other deliveries.
	Collect medical, pet and school records if moving interstate or further away.
	Disassemble outdoor items including trampolines and children's play equipment.
	Need some help with this? The Lifestylers Group have a great handyman who can do this for you.
	Finalise any additional moving documentation such as transit insurance and house and contents insurance.
	Organise pet minding or transportation.
	Organise temporary accommodation and travel arrangements for the duration of the moving.
	Update the address details for your car insurance.

1 Week Before the Move

	Re-confirm all your moving details with your Removalist, Real Estate Agent, Lawyer, Cleaner etc.
	Lodge your Australia Post Mail Redirection form.
	Advise the relevant organisations of your change of address details, including your driver's licence, electoral roll, insurance, banks, superannuation etc.
	Where appropriate, cancel any automated payment plans that you may no longer require.
	If appropriate, you might want to write a welcoming note for the new residents and list any relevant details they might need to help them settle in i.e. tips on using the heating.

	Back up your computer hard drive and ensure your printer and scanner are ready to be packed securely.
	Organise rubbish removal.
	Find out when the rubbish collection is at your new house.

1 Day Before the Move

	If booked, The Lifestylers Group professional packing staff will arrive and pack up your house in a day. Remember to leave out items not to be packed including clothes and medicines that might be required on the day of the move.
	Place important items in your "Moving House Survival Kit" e.g. new keys and garage remote control, mobile phone charger, Panadol, toilet paper, kid's toys or activities, phone number of your new local takeaway place and your "Moving House Folder".
	Clean out and defrost your fridge and have an Esky ready for moving day.
	Leave out a vacuum and cleaning products for any last minute cleaning requirements.
	If appropriate, reserve a park out the front of your apartment or house for the removalists.
	Reconfirm the removalist arrival time.

On The Moving Day

	Brief the removalist when they arrive about items that need to be packed with special care and any anything else you think they need to know.
	Be ready for the removalist (ensuring all boxes are packed, labeled and sealed, ready for the removalist.
	Pack the contents of the fridge into an Esky and give the fridge a final wipe out.
	Do a final check of all cupboards, rooms and outdoor areas before the removalist leaves. (Don't forget to check the top of the cupboards too)
	Let the cleaners in so they can start the vacate clean or finish off the cleaning yourself.
	At the new house try and stand at the front door (or access point) and direct the removalists as to where you would like the furniture and boxes to be placed.
	Need to be elsewhere on moving day? Then book one of The Lifestylers Group experienced

	Project Managers who would oversee your entire move and work with the removalist to set up your home.
	START UNPACKING – Or get The Lifestylers Group to unpack and set up your home, all in a day.
	Arrange for your washing machine to be installed.
	Organise for your pictures and artwork to be hung.
	Arrange for your computers, printers and IT to be set up.
	If you don't have suppliers who can help you, contact The Lifestylers Group. We have a range of experienced and trusted suppliers that can assist with these jobs

After The Move

	Do a final check of your old property ensuring it's thoroughly cleaned, rubbish removed, light globes replaced and the power mains are off.
	Return the keys to the realestate agent.
	If renting your new house complete and return the property inspection report to the real estate agent, within the agreed time frame.
	Arrange rubbish removal, or get The Lifestylers Group to do it for you.

Don't have the time or desire to organise your move. Then contact The Lifestylers Group. With over 10 years' experience in helping people to move house we guarantee to take the hassle out of moving house.

We can assist with organising:

Removalist
Decluttering
Picture Hanging
Carpet Cleaning

Insurance
Down Sizing
Rubbish Removal
House Cleaning

Packing Materials
Storage
Pet moving

Packing & Unpacking
Computer Set Up
Temporary Accommodation